

Notice of Privacy Practices

Healthline Chiropractic

Effective April 9, 2003 / Updated: HITECH September 23, 2013

To our patients:

This notice describes how health information about you, as a patient of this practice, may be used and disclosed, and how you can get access to your health information. This is required by the Privacy Regulations created as a result of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Our commitment to your privacy:

Our practice is dedicated to maintaining the privacy of your health information. Healthline Chiropractic is required by law to maintain the confidentiality of your health information. Healthline Chiropractic realizes that these laws are complicated, but we must provide you with the following important information:

Use and disclosure of your health information in certain special circumstances:

Your Authorization – Except as outlined below, we will not use or disclose your PHI unless you have signed a form authorizing the use or disclosure. You have the right to revoke that authorization in writing except to the extent that we have taken action in reliance upon the authorization or that the authorization was obtained as a condition of obtaining coverage under the group health plan, and we have the right, under other law, to contest a claim under the coverage or the coverage itself.

Healthline Chiropractic must obtain your authorization to disclose psychotherapy notes, marketing disclosures and sale of PHI.

Healthline Chiropractic must notify you in case of a breach of unsecured PHI.

For Treatment – We may use health information about you to provide you with chiropractic care or services. We may disclose health information about you to doctors, nurses, technicians, office staff, or other personnel who are involved in taking care of you and your health.

Our office utilizes “open-room adjusting.” During the course of your care, other patients may be present while you are receiving your chiropractic adjustments.

Uses and Disclosures for Payment – We may make requests, uses, and disclosures of your PHI as necessary for payment purposes. For example, we may use information regarding your medical procedure and treatment to process and pay claims. We may also disclose your PHI for the payment purposes of a health care provider or a health plan.

Uses and Disclosures for Health Care Operations – We may use and disclose your PHI as necessary for our health care operations. Examples of health care operations include activities relating to the creation, renewal, or replacement of your health insurance coverage, reinsurance, compliance, auditing, rating, business management, quality improvement,